

**Delaware Division of Corporations  
401 Federal Street – Suite 4  
Dover, DE 19901  
Ph: 302-739-3073  
Fax: 302-739-3812**

**Certificate of Reinstatement  
of Foreign Corporation**

Dear Sir or Madam:

Enclosed please find a form for a Certificate of Reinstatement of a Foreign Corporation to be filed in accordance with Section 377 of the General Corporation Law of the State of Delaware. The Certificate is applicable when a Foreign Corporation has been forfeited for failure to obtain a registered agent. The fee to file the Certificate of Reinstatement is \$125. You will receive a stamped “Filed” copy of the submitted document. A certified copy may be requested for an additional \$50. Expedited services are available. Please contact our office concerning these fees or you may consult our fee chart at [www.corp.delaware.gov](http://www.corp.delaware.gov).

Before the Certificate can be filed, all applicable Foreign Annual Reports must be filed. Please contact the Franchise Tax Section prior to submitting the document for filing to determine the Foreign Annual Reports due. Please make your check payable to “Delaware Secretary of State”. You may submit the required Foreign Annual Reports along with the Reinstatement and you may include all fees due in one check.

For the convenience of processing your order in a timely manner, please include a cover letter with your name, address and telephone/fax number to enable us to contact you if necessary. Please make sure you thoroughly complete all information requested on this form. It is important that the execution be legible, we request that you print or type the name of the person signing under the signature line.

Thank you for choosing Delaware as your corporate home. Should you require further assistance in this or any other matter, please don't hesitate to call us at (302) 739-3073.

Sincerely,

Department of State  
Division of Corporations

encl.  
rev. 04/14

## Special Instructions – Certificate of Reinstatement of a Foreign Corporation

*This form is to be used as a Template only. The following instructions will help you in correctly completing your Certificate of Reinstatement. The instructions are numbered to correspond with the article being referenced.*

- 1. The name of the foreign corporation as qualified in Delaware. Please visit our website to verify the name.*
- 2. The effective date of the forfeiture of the foreign corporation.*
- 3. List the complete name and street address of the registered agent located in Delaware you are appointing to accept service of process for the foreign corporation.*

**Execution Block** - *The document must be signed by an authorized officer of the foreign corporation pursuant to Section 377 of Title 8. The name of the person must be typed or written legibly underneath the signature.*

*This form contains the basic information required by statute; if you need to add additional information permitted by statute you may draft a new document. Please feel free to call our office at 302-739-3073 for assistance in completing this form.*

*Sincerely,  
Delaware Division of Corporations*

**STATE OF DELAWARE  
CERTIFICATE OF REINSTATEMENT  
OF A FOREIGN CORPORATION**

The foreign corporation hereby certifies as follows:

1. The name of the foreign corporation is \_\_\_\_\_  
\_\_\_\_\_.
  
2. The date of the forfeiture is \_\_\_\_\_.
  
3. The Registered Office of the foreign corporation in the State of Delaware is located at \_\_\_\_\_ (street), in the City of \_\_\_\_\_, Zip Code \_\_\_\_\_. The name of the Registered Agent at such address upon whom process against this foreign corporation may be served is \_\_\_\_\_  
\_\_\_\_\_.

By: \_\_\_\_\_  
Authorized Officer

Name: \_\_\_\_\_  
Print or Type