

**Delaware Division of Corporations
401 Federal Street – Suite 4
Dover, DE 19901
Ph: 302-739-3073
Fax: 302-739-3812**

**Renewal Statement for Adoption
of Transparency and Sustainability Standards**

Dear Sir or Madam:

Attached please find a form for a reporting entity's Renewal Statement of Adoption of Transparency and Sustainability Standards in accordance with Title 6, Chapter 50E, Section 5004E of the State of Delaware Code. The fee to file the Renewal Statement is \$200. You will receive a stamped "Filed" copy of the submitted document. A certified copy may be requested for an additional \$50. Please make the check payable to "Delaware Secretary of State" or we do accept MasterCard, Visa, Discover and American Express credit cards.

A Renewal Statement must be submitted to the Secretary of State between October 1st and December 31st of each year.

For the convenience of processing your order in a timely manner, please include a cover letter with your name, address and telephone/fax number to enable us to contact you if necessary. Please make sure you thoroughly complete all information requested on this form. It is important that the execution be legible, we request that you print or type the name of the person signing under the signature line.

Thank you for choosing Delaware as your corporate home. Should you require further assistance in this or any other matter, please don't hesitate to call us at (302) 739-3073.

Sincerely,

Department of State
Division of Corporations

encl.
rev. 08/19

Special Instructions – Renewal Statement of Adoption of Transparency and Sustainability Standards

This form is to be used as a Template only. The following instructions will help you in correctly completing your Renewal Statement. The instructions are numbered to correspond with the article being referenced.

- 1. The current and complete name of the entity. If the entity is incorporated or formed with the Division of Corporations, enter the name exactly as it appears in our records. Please visit our website to verify the name.*
- 2. Delaware street address, including street name and number, city and zip code, of the address to which the Secretary of State shall mail any notice.*
- 3. Acknowledgement that any changes and a description of the process by which such changes were made are available on their website.*
- 4. Acknowledgement that a report was made available on their website in accordance with Chapter 50E within the time frame provided for in § 5003E(4)c of Chapter 50E.*
- 5. List the exact Entity website internet link to the information specified in Article 3 and 4 as required by statute.*
- 6. Acknowledgement that declarations contained in the Renewal Statement are true and correct.*

Execution Block - *The document must be signed by an authorized person of the entity. The name of the person must be typed or written legibly underneath the signature.*

This form contains the basic information required by statute; if you need to add additional information permitted by statute you may draft a new document.

*Sincerely,
Delaware Division of Corporations*

STATE OF DELAWARE
RENEWAL STATEMENT OF ADOPTION OF
TRANSPARENCY AND SUSTAINABILITY STANDARDS

1. The name of the entity as formed in the State of Delaware is _____
_____.
2. The entity hereby acknowledges that the address within the State of Delaware to which the Secretary of State shall mail any notice is as follows _____
(street), in the City of _____, Zip Code _____.
3. The entity hereby acknowledges that any changes made to the standards and assessment measures, and a description of the process by which such changes were identified, developed and approved by the entity and the third-party criteria used to develop such changes to the standards are available on the website.
4. The entity hereby acknowledges that a report was made available on the website in accordance with this chapter within the time period provided for in § 5003E(4)c of this title.
5. The internet link on the entity's principal website, which contains the standards and assessment measures, the third party criteria used to develop the standards, a description of the process by which such standards were identified, developed and approved and any report filed is as follows: _____

Such information will be readily available at no cost and without the requirement of the provision of any information and will remain available for so long as the entity remains a reporting entity.

6. The below Authorized Person hereby acknowledges that the information contained in this Renewal Statement is accurate and complete.

By: _____
Authorized Person

Name: _____
Print or Type